

Guideline for ComAp cloud identity registration and its linkage with WebSupervisor account

ComAp cloud identity (CCI) is standalone ComAp service that provides a single account for all existing and upcoming ComAp cloud services. WebSupervisor is the first service connected with the ComAp cloud identity.

CCI also extends our customer's security and provides the multifactor authentication (MFA). Using MFA takes the login into applications to the next level of security.

Attention:

Each user and sub-user of WebSupervisor has to register own account in CCI and link this account with his account in WebSupervisor. Each WSV account can be linked to one ComAp cloud identity account only. In case more users use the same Websupervisor account/subaccount, it is necessary to create a new WSV subaccount for each person individually first and then link it with CCI account.

▶ Step 1

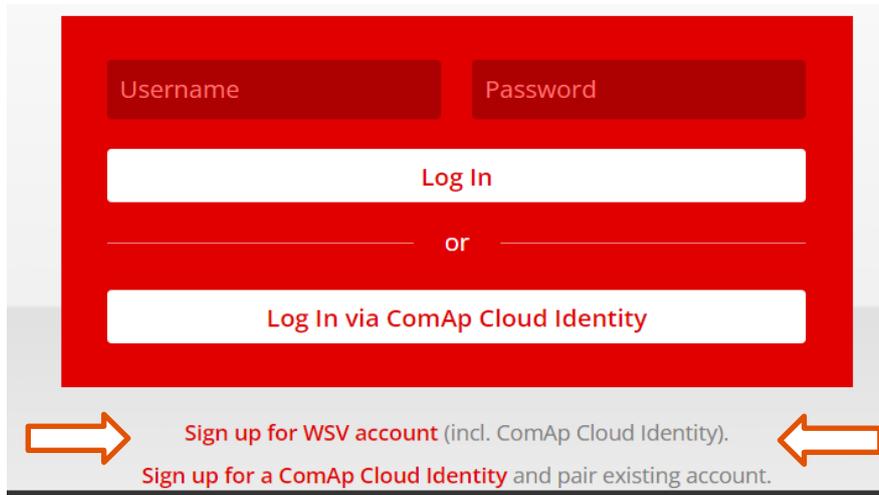
Go to WebSupervisor web page: <https://www.websupervisor.net/> . Users from Australia or Oceania are advised to use <https://aus.websupervisor.net/>.



▶ Step 2

- Sign up for a ComAp Cloud Identity (CCI).
 - In case you have already an existing account in WebSupervisor (WSV), select “Sign up for ComAp cloud identity and pair an existing account”

- In case you do not have any WSV account already registered, select “*Sign up for WSV account including ComAp cloud identity*”



Username Password

Log In

or

Log In via ComAp Cloud Identity

Sign up for WSV account (incl. ComAp Cloud Identity).
Sign up for a ComAp Cloud Identity and pair existing account.

▶ Step 3

- Enter your email and click on “*Send verification code*”

× Close



Verification is necessary. Please click Send button.

wsvcloudtest@gmail.com

Send verification code

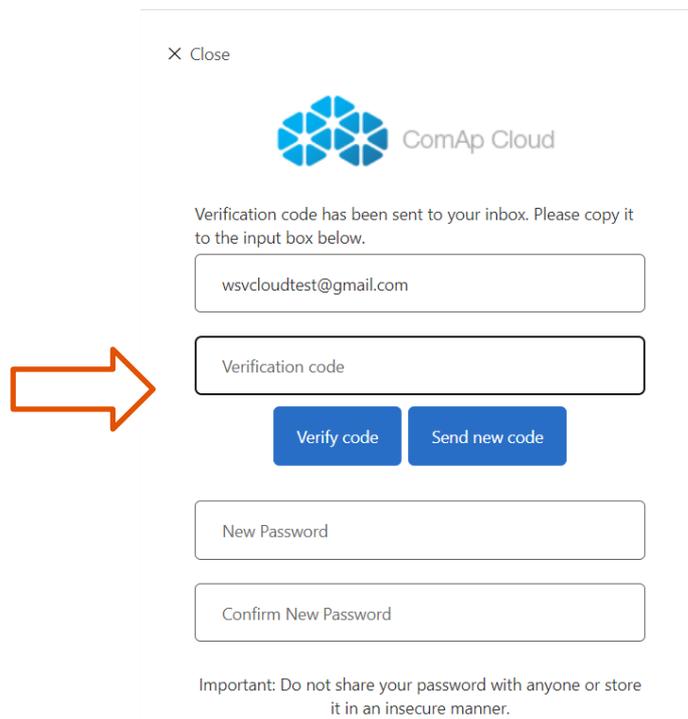
New Password

Confirm New Password

Important: Do not share your password with anyone or store it in an insecure manner.

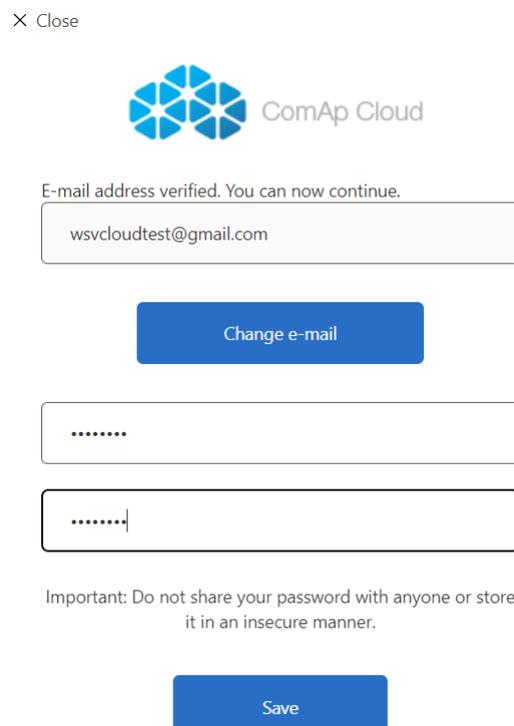
Save

- Check your email box and insert a verification code to confirm your email address



A screenshot of the ComAp Cloud verification interface. At the top left is a close button labeled 'X Close'. Below it is the ComAp Cloud logo. The main text reads: 'Verification code has been sent to your inbox. Please copy it to the input box below.' There are three input fields: the first contains 'wsvcloudtest@gmail.com', the second is labeled 'Verification code' and is highlighted with an orange arrow pointing to it from the left, and the third is labeled 'New Password'. Below the 'Verification code' field are two buttons: 'Verify code' and 'Send new code'. Below the 'New Password' field is a 'Confirm New Password' field. At the bottom, a warning message states: 'Important: Do not share your password with anyone or store it in an insecure manner.'

- Enter your password and click “Save”



A screenshot of the ComAp Cloud password entry interface. At the top left is a close button labeled 'X Close'. Below it is the ComAp Cloud logo. The main text reads: 'E-mail address verified. You can now continue.' There is an input field containing 'wsvcloudtest@gmail.com'. Below it is a blue button labeled 'Change e-mail'. There are two password input fields, both containing dots to mask the characters. At the bottom, a warning message states: 'Important: Do not share your password with anyone or store it in an insecure manner.' Below the warning is a blue button labeled 'Save'.

▶ **Step 4**

- Fill in the basic information

Step 4:

- Given Name
- Surname
- Your country: Select your country
- Your company

Legal notice: By using ComAp Cloud Identity and ComAp Services, you are agreeing to Terms and Privacy Policy. The Terms contain provision 7 (Warranties and Responsibilities) and 9 (Disclaimers) that the Services and CCI are provided without any warranty of any kind either express or implied, they are offered "as-is" and "as available".

I consent with the [Terms of use](#)

I consent with the [Personal Data Processing](#)

Step 5:

- Wsv
- Test
- Your country: Czech Republic
- ComAp

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I consent with the [Terms of use](#)

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▶ **Step 5**

- Activate the multifactor authentication



You do not have multifactor authentication enabled. Do you want to enroll multifactor authentication?

- Yes, I have my mobile phone ready.
- No, maybe later.

Continue

- Enter your mobile phone number



Please enter a valid phone number including your country dial code (e.g. +420123456789).

- Select one of the options, how you want to verify your phone number



For security reason, we will send a text message or call you to verify your mobile number. Please select one of the options. In case you choose "Call Me" please wait for the call and follow the instructions.

- Enter the verification code you received



For security reason, we will send a text message or call you to verify your mobile number. Please select one of the options. In case you choose "Call Me" please wait for the call and follow the instructions.

Enter your verification code below, or [send a new code](#)

▶ **Step 6**

- Use QR code below for downloading the authentication app (recommended) or go to Google play store / Apple store (depends on your mobile phone system) and install an authentication application (Microsoft Authenticator). The application is mandatory for MFA using.
- Follow the instructions to finish whole process



1. Install authentication application for your mobile phone from [Play Store](#) or [App Store](#)
2. Use the authentication application to scan the QR code below. This will pair the app with your account.



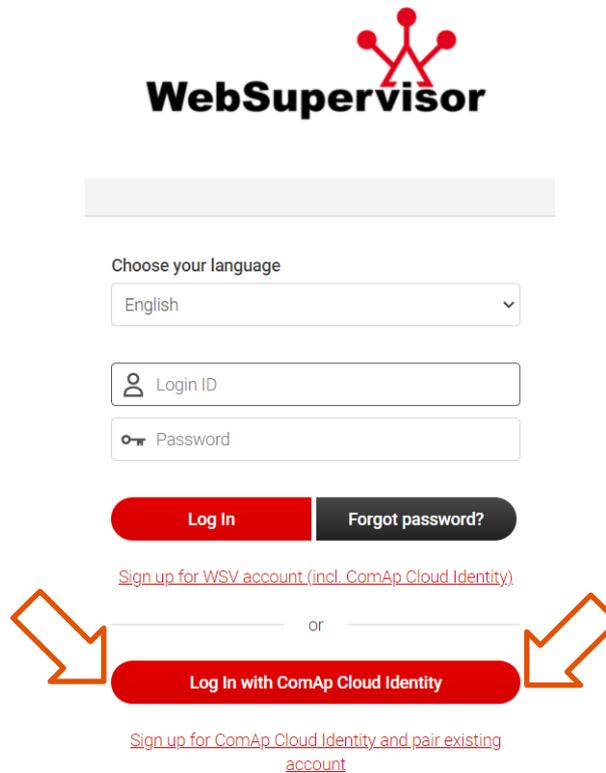
Please type in the code displayed on your authenticator application from your device

The User acknowledges that if the login details for its ComAp Cloud account are lost, it is necessary to create a new account and reset its functionalities and rights to Services again. For security reasons no reset of the account is available, such as lost of your authenticator and at the same time access to the registered phone number.

Verify

▶ **Step 7**

- Log in ComAp Cloud identity (CCI) to assign CCI account with WSV account



WebSupervisor

Choose your language

English

Login ID

Password

Log In Forgot password?

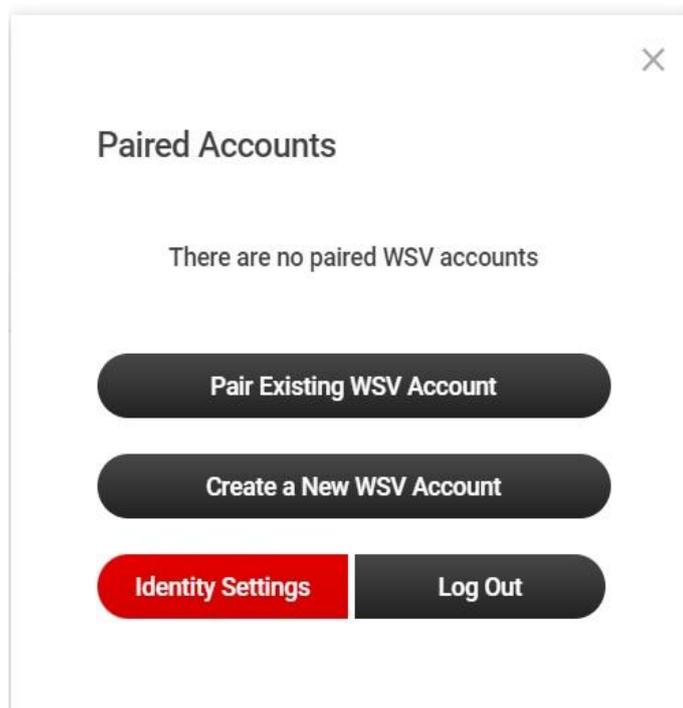
[Sign up for WSV account \(incl. ComAp Cloud Identity\)](#)

or

Log In with ComAp Cloud Identity

[Sign up for ComAp Cloud Identity and pair existing account](#)

- Select “*Pair an existing account*”, if you already have WebSupervisor (WSV) account or “*Create a new WSV account*”, if you do not have any and go to step 9 below.



Paired Accounts

There are no paired WSV accounts

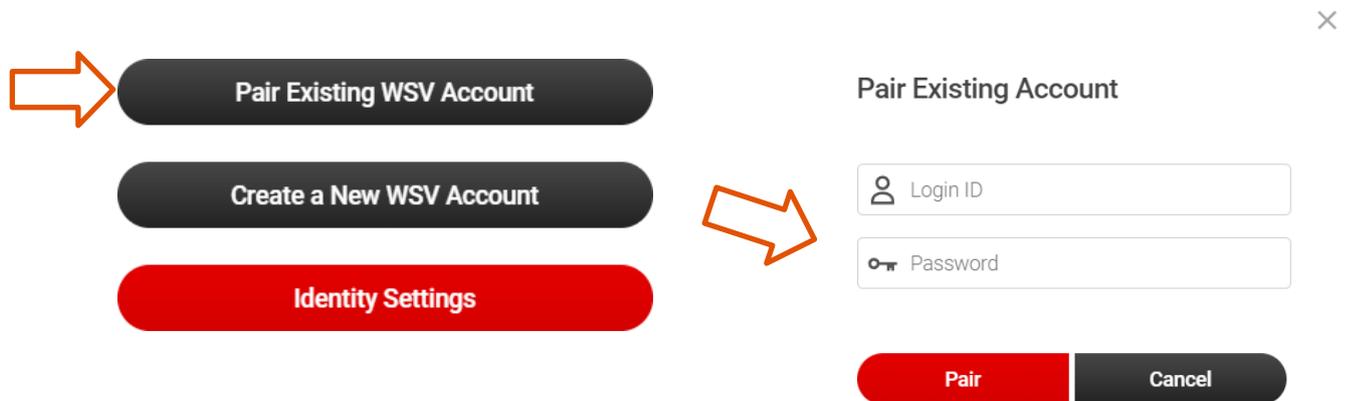
Pair Existing WSV Account

Create a New WSV Account

Identity Settings Log Out

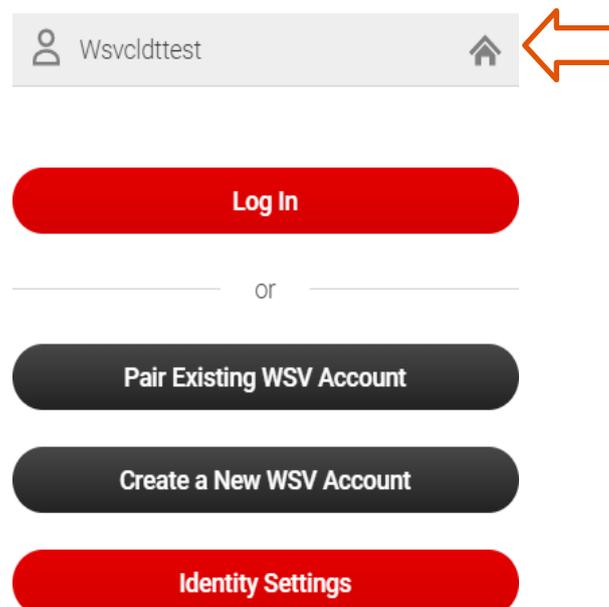
▶ **Step 8**

- After you click on “*Pair an existing account*”, insert the credentials you used for WSV legacy login and click “*Pair*” to assign the WSV account with CCI account.



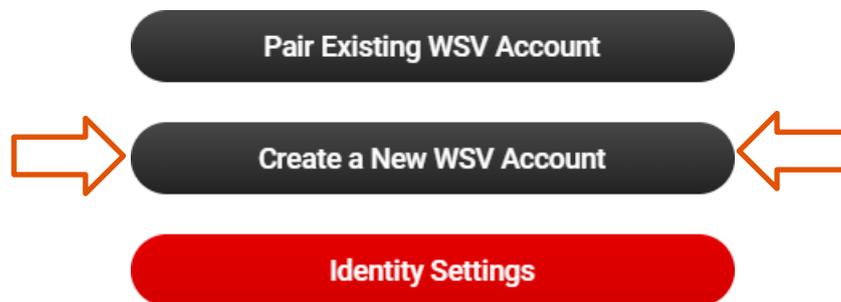
- If you have more WSV accounts, just repeat the action above
 - You will see the list of all paired WSV account then
 - You can select the main account where you will be logged in automatically always you log into CCI. Just click on “a house” symbol to set main WSV account

Paired Accounts



▶ **Step 9**

- If you do not have any existing WSV account, you can create it by clicking “Create a new WSV account”



- Fill in all necessary information
- Select your WSV plan and create an account

Plans

Select your plan

Lite ▼

Lite

WebSupervisor Pro – 3 month free trial

WebSupervisor Pro – Paid version

I'm not a robot

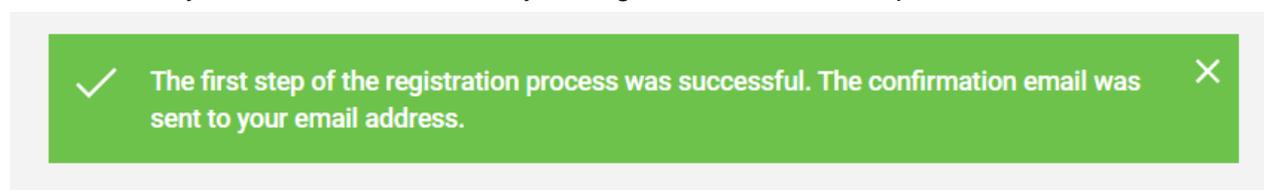

reCAPTCHA
Privacy · Terms

Create account

Cancel

▶ **Step 10**

- Check your email box to confirm your registration into WebSupervisor



- Confirm your registration by clicking the confirmation link

